



CITY OF BRYAN
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Minutes

**BUILDING STANDARDS COMMISSION
WORKSHOP MEETING
MONDAY, APRIL 25, 2011 AT 6PM
ROOM 305, BRYAN MUNICIPAL BUILDING
300 S. TEXAS AVENUE**

On the 25th day of April, 2011 the Building and Standards Commission of the City of Bryan, Texas convened in Room 305 of the Bryan Municipal Building, 300 S. Texas Avenue at 6:00pm.

BSC Members Present:

Mr. Jerry Ponzio
Mr. Dan Buchly
Ms. Cheryl Free
Mr. Kevin Krolczyk

Staff Members Present:

Mr. Kevin Russell, Director of Planning and Development Services
Mr. Greg Cox, Chief Building Official
Mr. Martin Zimmermann, Planning Administrator
Ms. Jonathan Koury, Assistant City Attorney

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription.*

1. CALL TO ORDER.

Chairperson Ponzio called the meeting to order at 6:00p.m.

2. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).

Mr. Zimmermann explained that an inadvertent notification error led to the cancellation of the regular meeting that had originally been scheduled for tonight. He explained that all cases that were supposed to be considered today have been rescheduled for consideration during the Commission's next regular meeting on May 23, 2011.

3. DISCUSSION OF AMENDMENTS TO BUILDING AND STANDARDS COMMISSION GUIDELINES AND HEARING PROCEDURES. (Questions may be directed to staff, no action will be taken).

Mr. Koury and Mr. Russell discussed the latest revisions to the Commissions guidelines, explaining changes and answering questions from the Commission. Commissioners agreed to

schedule amendments to the guidelines for adoption during the Commission's May 23, 2011 meeting.

4. DISCUSSION OF DUTIES AND POWERS OF THE COMMISSION, SPECIFICALLY WITH REGARDS TO OPTIONS FOR REPAIR, ORDERS FOR DEMOLITION, AND CIVIL PENALTIES. (Questions may be directed to staff, no action will be taken).

Commissioners and staff discussed duties and powers of the Commission and meeting procedures.

5. ADJOURN.

Without objection, Chairperson Ponzio adjourned the meeting at 7:46pm.

These minutes were reviewed and approved by the City of Bryan Building and Standards Commission on the **27th** day of **June, 2011**.

Jerry Ponzio, Chairperson
Building and Standards Commission
City of Bryan, Texas

Greg Cox, Chief Building Official and
Secretary to the Building and Standards
Commission